

Western Ill. St. Nor. Sch.
Trustee's Report

1910-12.

C
ILbWm B
1910/12

BIENNIAL REPORT


of the

Trustees of the Western Illinois
State Normal School for the
Period January 1, 1911 to
December 31, 1912.



UNIVERSITY OF ILLINOIS
ADMINISTRATIVE LIBRARY
OCT 8 1918

MACOMB, ILLINOIS



Digitized by the Internet Archive
in 2017 with funding from
University of Illinois Urbana-Champaign Alternates

Report of Trustees

MACOMB, ILLINOIS, December 31, 1912.

To the Honorable Charles S. Deneen,

Governor of Illinois.

In compliance with Section VIII of the Act of April 24, 1899, which established the Western Illinois State Normal School, the Board of Trustees submits the following report of its actions and proceedings, with a statement of all accounts connected therewith, for the two years beginning January 1, 1910, and ending December 31, 1912.

During the year ending August 31, 1911, this school enrolled 1019 students. Of this number 187 were in the elementary or training school. The faculty recommended that diplomas be given to twenty-six graduates on June 1, 1911, and to eight on July 20, 1911. Besides these, diplomas were given to two for completing the post graduate course in domestic science and arts. The increase in attendance of this year over the year closing August 31, 1910, is 8.6%.

There were enrolled during the year which ended August 31, 1912, a total of 1208 different students. Of

these 225 were in the elementary school. On the recommendation of the faculty twenty-six diplomas were presented to graduates on June 6, 1912, and twenty on July 26, 1912. In addition to these, diplomas for post graduate work were presented as follows: June 6, 1912, three in manual training, one in library science, and four in physical education; July 26, 1912, two in manual training, and one in physical education. The increase in attendance of this year over the year closing August 31, 1911 is 25%.

During the past autumn quarter, there were enrolled 1008 students. Of these 180 were in the elementary school, 379 in the extension department, and 33 were taking correspondence courses. The winter quarter has now opened with twenty-two new students which brings the total up to 1030.

Since this school opened its doors on September 23, 1902, 297 have graduated from its Normal course, and 14 have received diplomas for completing some one of the post graduate courses.

This school has given certificates of success to those of its graduates who have proven themselves exceptionally strong by at least two years teaching after graduating from the Normal course. To get this certificate, the applicant must have universally good reports from the school officials for whom she has taught. Besides this, the report of a member of our faculty who is sent to visit the applicant, must be favorable. Forty-five have received these certificates of success during the last two

years, while fifty-five have been granted since the school opened.

In connection with the Normal work proper, there is provided an academic course of four years which is accredited by the North Central Association of Colleges and Secondary Schools. This course provides suitable work for those students who enter here under the provisions of "An Act to provide scholarships for graduates of the eighth grade", which was approved May 12, 1905.

In addition to the two courses above, this school has a "Country School Course". This is arranged for those students who wish to prepare to teach in the smaller country schools as soon as possible. They have varied preparation and different abilities for study. They have not completed a high school course but they have reached an age when it seems impossible for them to spare the time to do so. We undertake to drill them in the material and methods of the common branches in addition to which they are taught the general principles and methods of school-room management.

The work in agriculture has emphasized the practical as well as the theoretical side and much information of that sort has been made available by the numerous tests which have been carried on in the "Experimental Field". These tests have shown the value of the various kinds of soil treatment and fertilization.

Among other things which increased the scope and efficiency of the school are Extension Work, Correspondence Study, and a Mid-Spring Quarter.

Extension Work.

About two years ago the officials of this school became impressed with the belief that it could more nearly fill its mission if some plan for closer cooperation with the schools of this district could be worked out. It was thought that this might result from Extension Work in which some member or members of the faculty should organize groups of teachers in the various towns and cities of the district into educational centers and there give certain of the normal school courses which are regularly given in the school. Further, it was decided to try it out on a small scale in one center. This was organized at Quincy, and Mr. J. E. McGilvrey, ^{later} the Acting Principal, took charge of it. He gave courses in three subjects to different groups of teachers at this center. It proved so successful and was so well received that it was decided to try it out on a larger scale. Accordingly one man was employed as a regular member of the faculty under the title of Extension Director. He devotes all of his time to this work and has outlined four courses as follows: Elements of Psychology, Principles of Teaching, History of Education, and Sociology. Each of these outlines contains from sixteen to twenty lessons and these are to be covered by those who take the course in one of the outlines.

The Director now has organized in the Military Tract, ten centers. He goes to each of these centers once in two weeks and teaches a lesson and assigns topics on which the teachers are to write short papers

to be handed in at the next meeting. These meetings are not for lecture purposes but for straight recitation work. These will be carried on throughout the year and any one who carries a course successfully for that period will be given one normal school credit, provided he is eligible to take normal school work. No teacher is taking more than two such courses at once.

The reports which come in are very gratifying, both from the Director and the teachers who take the work. Some of the county and city superintendents who are in touch with the work think it is the best thing that this school has ever done. At present, we are much gratified at the results. Centers are now organized at the following places with the following enrollment:

Moline and Rock Island....	40
Canton	65
Quincy	63
Monmouth	38
Galesburg	43
Peoria	36
Kewanee	20
Rushville	23
Mt. Sterling	14
Pittsfield	37
Total	379

Correspondence Work.

No diploma or certificate can be given for less than one year's work in residence, but advance students may often, while teaching, do satisfactory work in one or more subjects in the course of a school year. Sometimes a subject may be well begun in a summer term and finished during the year, or the reverse. So far we have been able to take care of our correspondence students without fees, although thirty-three are enrolled at the present time. It may soon become necessary to provide for this extra expense and work in some way.

Mid-Spring Quarter.

Upon investigation, it was found that forty per cent. or more of the country teachers of the Military Tract close their schools by May 10th of each year. Our terms of school have been so organized that these teachers could not get into our work until about June 20th. This has made them lose six weeks of valuable time. On May 6, 1912, we opened what we have termed a "Mid-Spring Quarter", which continued for twelve weeks and closed with our summer term of six weeks on July 26, 1912. Thirty teachers enrolled in this work although it had only been announced three weeks in advance of the opening of this quarter. This seems to meet a demand from several teachers and we think the number who enroll for this quarter's work will be much larger next May. This will no doubt call for additional teaching force for this quarter, because some of the regular teachers were overworked last year in trying to handle it without additional help.

The Woman's Building.

For several years this school has needed additional facilities for housing its students. Two years ago a bill passed the legislature appropriating \$75,000 for the erection of a Woman's Building here. Various things delayed its beginning and the contract was not let until September 23, 1912. This building is to be finished within eight months, and will house about eighty-five of the girls of the school. The appropriation was not made to include furnishing it, and indeed it was not sufficient to do so. At present, the excavating is done, and the footings for the foundation are in place.

Needs of the School.

Until very recently this school has had about all it has needed to make it efficient. At present, it is beginning to be somewhat crowded at certain times during the year. Very soon we shall be sorely in need of either a training school building or a library building. The first of these would relieve the crowded condition for some classes which are now driven to the basement for room. This would also be a long step towards making the training school a model school as well. This is impossible in its present quarters. The library is now filled most of the time and much inconvenience is also experienced in the stack room.

Of course, it is self evident that our Woman's Building should have provision whereby it may be furnished

as soon as the building is completed. We hope to use it next summer quarter.

Financial Statement for Years 1911-12.

Receipts--1911.

Balance on hand, January 1, 1911.....	\$41131.71
Jan. 12, Alfred Bayliss, Special.....	100.00
Jan. 16, John M. Keefer, special	6.25
Feb. 4, C. E. White, ordinary.....	45.00
Feb. 15, John M. Keefer, special.....	6.25
Feb. 17, Alfred Bayliss, library.....	138.85
Mar. 6, Alfred Bayliss, special.....	200.00
Mar. 13, John M. Keefer, special.....	6.25
Mar. 20, State Treasurer, ordinary.....	15000.00
Mar. 23, John M. Keefer, special.....	50.00
Apr. 1, C. E. White, ordinary	20.00
Apr. 11, John M. Keefer, ordinary.....	3.00
Apr. 14, John M. Keefer, special.....	6.25
Apr. 22, Alfred Bayliss, special.....	100.00
May 17, John M. Keefer, special.....	1.50
May 24, John M. Keefer, special.....	6.25
May 25, C. E. White, ordinary.....	37.00
May 27, Alfred Bayliss, special.....	100.00
June 2, C. E. White, ordinary.....	30.00
June 8, Alfred Bayliss, special.....	200.00
June 22, State Treasurer, ordinary.....	16250.00
June 22, State Treasurer, repairs.....	2000.00
June 22, State Treasurer, trustees.....	250.00
June 22, State Treasurer, library	1500.00

June 22, State Treasurer, improvement grounds	1500.00
June 24, C. E. White, ordinary.....	7.20
July 8, Alfred Bayliss, special.....	100.00
July 11, John M. Keefer, special.....	6.25
July 22, C. E. White, ordinary.....	20.11
July 24, John M. Keefer, special.....	50.00
Aug. 15, John M. Keefer, special.....	6.25
Sept. 1, Josie A. Tabler, special.....	200.60
Sept. 1, Josie A. Tabler, library.....	3.75
Sept. 2, State Treasurer, ordinary.....	16250.00
Sept. 28, John M. Keefer, special.....	6.25
Oct. 14, J. E. McGilvrey, ordinary.....	2.00
Oct. 20, Josie A. Tabler, special.....	100.00
Nov. 1, John M. Keefer, special.....	50.00
Dec. 1, C. E. White, ordinary.....	30.00
Dec. 5, John M. Keefer, ordinary.....	8.00
Dec. 6, John M. Keefer, ordinary.....	10.00
Dec. 9, Josie A. Tabler, special.....	200.00
Dec. 11, State Treasurer, ordinary.....	16250.00
Dec. 16, Josie A. Tabler, special.....	100.00
Dec. 21, Josie A. Tabler, special.....	100.00
Dec. 20, John M. Keefer, special.....	5.00
Total	\$112,193.72

Disbursements--1911.

Improvement of Grounds	\$ 1702.11
Library	1907.84
Ordinary, Coal	1884.24
Light	574.25

Miscellaneous	7774.34
Salaries	50983.80
Water	759.78
Paving and Concrete	342.50
Repairs	1120.57
Special	4244.68
Trustees	308.89
Balance on hand, December 31, 1911.....	40590.72
Total	\$112193.72

Receipts--1912.

Balance on hand, January 1, 1912.....	\$40490.72
Jan. 5, John M. Keefer, special	50.00
Jan. 16, Josie A. Tabler, special.....	46.00
Jan. 27, C. E. White, ordinary.....	40.00
March 2, Josie A. Tabler, special.....	100.00
March 2, C. E. White, ordinary.....	50.00
March 9, John M. Keefer, special.....	50.00
March 9, Josie A. Tabler, special.....	254.00
March 11, State Treasurer, ordinary.....	16250.00
March 12, John T. Johnson, ordinary.....	5.00
April 15, J. E. McGilvrey, repairs.....	3.00
April 19, John M. Keefer, grounds.....	1.50
April 27, C. E. White, ordinary.....	30.00
May 4, Josie A. Tabler, special.....	100.00
May 18, Zoe Bayliss, repairs.....	3.10
May 25, C. E. White, ordinary.....	30.00
June 5, State Treasurer, ordinary.....	16250.00
June 5, State Treasurer, repairs.....	2000.00

June 5, State Treasurer, trustees.....	250.00
June 5, State Treasurer, library.....	1500.00
June 5, State Treasurer, grounds.....	1500.00
June 7, Josie A. Tabler, special.....	100.00
June 8, John M. Keefer, special.....	62.50
June 25, Zoe Bayliss, ordinary.....	24.40
July 26, C. E. White, ordinary.....	45.73
July 26, Josie A. Tabler, special.....	200.00
July 27, W. P. Morgan, ordinary.....	128.50
July 27, Josie A. Tabler, special.....	100.00
Sept. 11, State Treasurer, ordinary.....	16250.00
Sept. 14, Josie A. Tabler, special.....	113.43
Sept. 17, Josie A. Tabler, special.....	500.00
Sept. 28, Josie A. Tabler, special.....	300.00
Oct. 18, State Treasurer, woman's bldg.....	10000.00
Oct. 18, John M. Keefer, special.....	50.00
Nov. 1, John M. Keefer, special.....	6.00
Dec. 4, C. E. White, ordinary.....	45.00
Dec. 5, State Treasurer, ordinary.....	16250.00
Dec. 5, State Treasurer, woman's building....	10000.00
Dec. 11, Josie A. Tabler, special.....	400.00
Dec. 16, John M. Keefer, special.....	42.00
Total	\$133720.88

Disbursements--1912.

Improvements of Grounds	\$ 1222.00
Library	1750.97
Ordinary, Coal	2443.13
Light	672.55
Miscellaneous	7005.22
Salaries	57872.11
Water	817.68
Repairs	629.23
Special	2778.46
Trustees	236.66
Woman's Building	2318.88
*Balance on hand, December 31, 1912.....	55974.92
Total	<u>\$133720.88</u>

*This balance includes two warrants for \$10,000.00 each which have been drawn on the State Treasurer to meet the expenses, for the next quarter, of the Woman's Building which is now in process of construction. Only one of these warrants has been presented. Of that \$10,000.00 only \$2,318.00 has been disbursed. Thus from the balance of \$55,974.92 there should be deducted \$17,682.00. This shows a net balance of \$38,292.92 available for running expenses.

Conclusion.

The growth of the school requires a larger teaching force. The extension work which was opened after careful consideration and which is meeting with marked success, costs from \$2,500 to \$3,000 annually. The correspondence work, while in the hands of the regular faculty at present, may soon become a small item of expense. The Mid-Spring Quarter, which was inaugurated May 6, 1912, is an additional expense. A careful estimate of the cost of furnishing the new woman's building, which is contracted to be finished June 23, 1913, reaches \$10,000. The \$63,940, which is the contract price, the Architect's commission, the provision for heating connections, the light fixtures, the refrigerating system, various extras, etc., will exhaust the original appropriation of \$75,000. Because of the above conditions and because our balance each year has decreased slightly, we have decided to ask the next General Assembly for \$75,250 for our regular maintenance annually, which is \$5,000 more than we have had each of the last two years, and also for an appropriation of \$10,000 with which to furnish the new Woman's Building when completed.

Respectfully submitted for the Board of Trustees,

LOUIS H. HANNA, President.

JOHN A. MEAD, Secretary.



PRINT SHOP

Western Illinois State Normal School